

EMAIL MARKETING ADVISOR TEMPLATE

Good afternoon/morning Professor <YOUR ADVISOR>,

My name is <NAME> (<Pronouns>), I'm in my <YOUR YEAR> year.

I saw on DegreeWorks that you are my assigned Advisor.

I'm hoping we can schedule an appointment to <CHOOSE WHICHEVER APPLY>

- Discuss future marketing classes to take
- See where I'm at in my graduation requirements
- Check-in
- Other

I'm available <Provide at least 3 days with hours that work for you to meet with your advisor>

I look forward to meeting with you.

Thank you,

<Name>

<W NUMBER>

